



**GHANA TECHNOLOGY UNIVERSITY COLLEGE**



**AND  
THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT-GHANA (CILT GHANA)**

**APPLICATION FORM FOR ADMISSION TO CILT PROFESSIONAL PROGRAMMES  
(Please Complete Form in BLOCK LETTERS only)**

**PLEASE SELECT PROGRAMME:**

- INTERNATIONAL CERTIFICATE IN LOGISTICS AND TRANSPORT
- INTERNATIONAL DIPLOMA IN LOGISTICS AND TRANSPORT
- INTERNATIONAL ADVANCED DIPLOMA IN LOGISTICS AND TRANSPORT



1. **Dr./Mr./Mrs./Miss:**.....
2. **Last Name:** .....
3. **First Name:** .....
4. **Other/Middle Name(s)** .....  
(Names entered on the form must be the same in spelling and order as used on all previous certificates; any name change must be supported with relevant documentation)
5. (a) **Date of Birth** .....  
(b) **Nationality** .....
6. **Marital Status**.....(Strike out whichever is not applicable)
7. (a) **Next of Kin:** .....
- (b) **Relationship to Candidate** .....
- (c) **Address/Telephone Contact of Next of Kin:**.....
- .....
- (This information would be treated as confidential)
8. **Address to which all communications in connection with this application should be sent:**  
.....  
.....
- E-mail Address**..... **Cell Phone Number:**.....
9. **Permanent Home Address**  
.....  
.....
10. (a) **Present Occupation**.....
- (b) **No. of Years in current Occupation**.....
- (c) **Present Employer's Name and Address**.....  
.....
- (d) **Total Working Experience**.....
11. **Sponsorship (please indicate appropriately) Self, Employer, Other, etc**  
.....  
.....

**12. IMPORTANT**

**CANDIDATES ARE REQUIRED TO SUBMIT COMPLETED FORMS TO THE CENTER FOR PROFESSIONAL DEVELOPMENT, GHANA TECHNOLOGY UNIVERSITY COLLEGE (CPD-GTUC) NOT LATER THAN FRIDAY, 20<sup>TH</sup> MAY, 2016**

**13. THE FOLLOWING DOCUMENTS ARE REQUISITE AND MUST BE ATTACHED TO SUBMITTED APPLICATIONS:**

- (i) Certified true copies of certificates and originals of results slips and transcripts (Certification by Previous School/Notary, Public/Accreditation Body)
- (ii) Certified copies of Testimonials/Letters of Reference from your employer or a senior public servant indicating your work experience and/or ability to successfully undertake and complete the programme being applied for
- (iii) Two recent passport-sized photographs. (One of the photographs should be endorsed; see Declaration at the back page. Names should be written on the back of remaining photograph)

**14. NOTE:**

- (a) No application will be considered unless the requirements in Section 13 are met to the latter.
- (b) In the case of an address change please notify the CPD immediately
- (c) Applications not completed in full may be rejected.
- (d) After completion of Application Form, a printed copy and a Banker's Draft of Ghc50.00 being the cost of processing along with all required attachments must be submitted to the Center for Professional Development, GTUC main campus, Tesano, Accra.

**15. PREVIOUS EDUCATION:**

Give below the names of Academic, Technical, Professional or Other Institutions attended with dates and certificates acquired:

Name of Institution	Date of Attendance		Degree/Certificate Awarded/Yet to be Awarded
	From	To	

**16. Are you currently schooling? If yes, indicate the name of the institution and attach a copy of your transcript**  
 .....  
 .....

**17. If you have previously been admitted to GTUC, please supply the following information.**

(a) Year Completed .....

(b) Course of study.....

*I hereby declare that the above particulars are to the best of my knowledge correct*

Date..... 20..... Signature of Applicant.....

**IMPORTANT:**

**AN APPLICANT WHO MAKES A FALSE STATEMENT MAY BE REFUSED ADMISSION OR, OR IF ALREADY ENROLLED,**

**MAY BE WITHDRAW FROM THE PROGRAMME**

**DECLARATION**

This declaration should be signed by the person who endorsed one of your passport-size photographs. This person should be the holder of a responsible position such as, the Headmaster of a Secondary School, Principal of a Teacher Training College, the Principal of a Technical Institute, a Senior Civil/Public Servant, a Lawyer, a Clergyman, a Senior Military or Police Officer, a Medical Officer.

**NOTE:** The application will NOT be valid if this declaration is not signed.

**I CERTIFY THAT** the photograph endorsed by me is the true likeness of the applicant.

Dr/Mr./Mrs./Miss.....

Who is personally known to me and I have inspected the certificates submitted by the applicant and, to the best of my knowledge, they are genuine.

Signature.....

Name.....

Status.....

Address.....

Stamp.....

Date..... 20.....

**NOTE:** IN COMPLETING SECTION 9 IT IS IMPORTANT TO GIVE AN ADDRESS AND TELEPHONE CONTACT AT WHICH NOTICE OF ADMISSION WILL REACH YOU WITHOUT DELAY, SO THAT YOU CAN COMPLETE ADMISSION REQUIREMENTS EARLY.

**APPLICATION:**

Application forms can be obtained from the following websites: [cpd.gtu.edu.gh](http://cpd.gtu.edu.gh) and [www.ciltgh.org](http://www.ciltgh.org)

Prospective participants may contact GTUC at the following addresses and Telephone Numbers for

further inquiries: Addresses:

**Center for Professional Development**

GTUC  
PMB 100, ACCRA NORTH  
Tel: 0302200606/615  
Mobile: 0202698359/0501341945  
Email: cpd@gtuc.edu.gh

**The Administrative Officer**

CILT (Ghana)  
No.3L, National Science Museum Chalets,  
Adjacent Accra Workers' College  
Tel. 030 29 39 483

**Note:** Closing date for submission of the Application Form is .....20.....